

**JEFFERSON COUNTY FIRE TRUSTEES ASSOCIATION**  
*Meeting of the Executive Board*

**MINUTES**

Date: April 9, 2008  
Place: Fern Creek Fire Department  
Called to Order: 7:00 PM

**ATTENDANCE** – Chairman Chuck Bauer, Vice Chairman Fred Simon, Trustee Jack Clark, Trustee Lynn Meiman, Trustee Jack Monohan and Terri Livers, EFA.

**PREVIOUS MINUTES** – The minutes of the meeting held on 02/13/08 were approved by motion of Trustee Clark. Second by Trustee Monohan. Motion Carried.

**FINANCIAL REPORT** – The current year to date financial reports were provided for review. The reduction of \$5,500 (3%) to the Jefferson County Fire Alliance was reflected on the fourth quarter installment received from Louisville Metro, and in the revised budget approved by the Jefferson County Fire Alliance. Motion by Trustee Monohan for approval of the financial reports as presented. Second by Trustee Clark. Motion Carried

**ANNOUNCEMENTS AND REMINDERS**

APRIL

APRIL 5: PVA required to certify ASSESSMENT RECAPITULATION to fire districts.

- (1) BUDGET: Discussion for final approval at May Trustees meeting.
- (2) TAX RATE: Prepare to discuss proposed TAX RATE at May meeting.
- (3) ELECTIONS: Approve nominations and advertisement.
- (4) **UNIFORM FINANCIAL INFORMATION REPORT MUST BE FILED IN GOVERNOR’S OFFICE OF LOCAL DEVELOPMENT BY MAY 1.**
- (5) **UNIFORM FINANCIAL INFORMATION REPORT REQUESTED BY GOVERNOR’S OFFICE FOR LOCAL DEVELOPMENT TO BE FILED WITH COUNTY CLERK.**
- (6) BUDGET must be filed with \*\*\*Louisville Metro Cabinet for Public Prot. by June 1.
- (7) MINUTES: Approve March minutes and designate any KRS 75.240 material.
- (8) Confirm February minutes filed with County Clerk.

MAY

MAY 1: (1) UNIFORM FINANCIAL INFORMATION REPORT must be filed with Governor’s Office for Local Development.

(2) **APPOINTED TRUSTEES: LAST DAY TO NOTIFY METRO MAYOR if the term of office of any appointed Trustee expires on June 30.**

- (1) BUDGET: Final approval of budget to file with Louisville Metro Cabinet for Public Protection.
- (2) REAL PROPERTY TAX RATE: Discuss Preliminary Assessments and adjustments necessary based on last three (3) years.
- (3) PERSONAL PROPERTY TAX RATE: Discuss assessments and adjustments necessary based upon last three (3) years.
- (4) ELECTIONS: Insure advertisement of election.
- (5) MINUTES: Approve April minutes and designate any KRS 75.240 material.
- (6) Confirm March minutes filed with County Clerk.
3. **BUDGET FILE WITH LOUISVILLE METRO CABINET FOR PUBLIC PROTECTION BY JUNE 1.**

## JUNE

### **JUNE 1: BUDGET: Absolute due date to file with Louisville Metro Cabinet for Public Protection**

- (1) TAX RATE: Adopt TAX RATE [or proposed if HB 44 applies].
- (2) HB 44: Schedule HB 44 HEARING in JULY (if necessary).
- (3) HB 44: Schedule two (2) legal advertisement for HB 44 HEARING in Neighborhood Section. (2) HB 44 HEARING on TAX RATE.
- (4) CERTIFY MOTOR VEHICLE TAX RATE (6-8-00).
- (5) AUDIT: Insure records will be available to CPAs on JULY date as agreed.
- (6) AUDIT: Notify CPA.
- (7) BOND: Approve Bond for Treasurer effective JULY 1.
- (8) MINUTES: Approve May minutes and designate any KRS 75.240 material.
- (9) Confirm April minutes filed with County Clerk.

4TH SAT: ELECTION OF FIREFIGHTER AND PROPERTY OWNER TRUSTEES

## **OLD BUSINESS**

### *Committee Reports:*

Public Information, Education and Recruitment – No Report

Governmental Affairs – Trustee Clark reported that legislative support for HB 503 was not as strong as we had hoped it would be. Discussion held regarding what the future may hold for our departments that are struggling with the rising cost of operations. Concern was noted that the public, and the mayor, should be made aware of possible reductions in service if the level of revenue is not brought into line with expenses.

*Jefferson County Fire Alliance FY 08 / 09 Budget Proposal* – Chairman Bauer reported that the Jefferson County Fire Alliance has agreed to reduce the budget proposal to the current level of funding (\$178,000) and to ask for support from the metro council for the additional funds to support the HazMat team. If that fails, then the districts will be asked to contribute \$1,000 toward the \$18,000 request. A suggestion was made to allow for monthly or quarterly installments of the district contributions, if needed.

**LOUISVILLE METRO & JEFFERSON COUNTY FIRE CHIEFS - No Report**

## **LEGAL COUNSEL**

The issue of taxable benefits and the recently updated compendium materials were discussed, and will likely be commented on again by the membership at the meeting on April 17.

## **NEW BUSINESS**

*Trustee Appointments* – All paperwork (in accordance with the established procedures) is due to the EFA by April 25.

*Trustee Election* – The names and addresses of those running in the property owner trustee election, scheduled for Saturday June 28, are due to the EFA by May 16. Discussion held regarding the expense of advertising by the Jefferson County Fire Trustees Association, which led to a recommendation for cost sharing of the legal notice for the 2009 election.

*Fire Trustees Workshop* – The 2008 workshop is scheduled for Saturday, September 27 @ McMahan Presentations are currently scheduled by the Governor’s Office for Local Development, Jefferson Co. Sherriff’s Office, KAACO, Kentucky Records Management, and possibly the Kentucky Department of Revenue and state auditor’s office.

*Request for Letter of Support for Butch McKinney (reappointment to Ky. Fire Commission)* – The board agreed to submit a letter of support for the appointment of Mr. Butch McKinney to the fire commission. Mr. McKinney is a member of the Reidland-Farley Board of Trustees. He has been a faithful attendee and supporter of the annual trustee’s workshop. Motion of approval by Trustee Monohan. Second by Secretary / Treasurer Lynn Meiman. Motion Carried.

*Jefferson County PVA, Tony Lindauer* – Discussion held regarding the need to invite the PVA to our meeting on April 17 to explain the anticipated delay in receiving the preliminary real estate assessments. The EFA extended the invitation and was told that the Mr. Lindauer would not be available to attend; however the assessments should be released on April 17 or 18 - much sooner than earlier reports had indicated.

**ADJOURNMENT** – There being no further business to come before the board, the meeting was adjourned at 7:50 p.m.

**NEXT MEETING** – JCFTA Membership: 04/17/08 (7:00 PM) @ PRP # 6  
JCFTA Executive Board: 06/11/08 (7:00 PM) @ Fern Creek

Respectfully Submitted:

Terri Livers EFA